

Client Name:	Command Electrical Ltd
Date & Time:	29 <sup>th</sup> November 2021
Site Address:	Bromley Football Club, Bromley, BR2 8NH
Inspection By:	Steve Walder
Site Contacts:	Mark Jones

### Introduction

This audit was used to identify any areas of nonconformity whilst working on a live construction site, documentation, discussions and a site tour were used to access the evidence for this audit. Findings were based agains, legislation, company policy, PC requirement s and best practice.

An external audit was requested by management to pro-actively identify any potential non-compliances and opportunities for continual improvement. Observations were raised and rated as follows:

Lower Risk / Good Practice	Medium Risk / Action Required	Higher Risk / Immediate Action

This audit was based upon discussion, observation and sampling of documentation, in the time available, and therefore nonconformities may exist which have not been identified.

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## **Observations and Comments**

Activities and People

The scope of works were to install a completely new system to a new build, this was to include the players' lounge, the academy classroom, the players area and the offices.

There were five electricians on site today. Works being conducted were the running of wiring in the podium and surrounding corridor areas.

Other trades were on site.

Work Environment

This was a new build commercial site for Bromley Football Club.

The site had multiple trades on site working, this was managed by the PC.

From my tour of the areas where Command were working the work areas were seen to be tidy with easy access to the emergency exits, materials were seen to be stored neatly, there were a couple of trip hazards however this was work in progress and only affected those conducting the works who would know it was there and to take additional care.

Housekeeping was of a good standard.

Access to the site, there was a large car park adjacent to the site entrance, although unmanned a site register was at the entrance, Mark requested that I sign in.

Equipment and Substances

Step ladders are used to gain low level heights.

These are inspected pre use and more formally which is documented.

Sampled

Electrical equipment is PAT, the RAMS indicate three monthly testing with the last test being conducted on 05/11/2021.

COSHH, Mark informed me that no hazardous substances are to be used on this project, however there was one assessment in the site file, this was for silicon sealant and was dated for review Sept 2022.

A COSHH cabinet had been provided by the PC with the key for this held in the site office.

Most of the tools are hand tools and a couple of battery powered drills. This equipment is stored in the van.

An equipment maintenance register is completed on a six-monthly basis, the last register had been completed on 02/09/2021 with the inspections being conducted by Will Bradley.

Documentation and Information

RAMS

A site-specific set of RAMS had been written for this project. Mark informed me that the project is likely to be extended due to many add on's throughout.

The risk assessment section had covered the expected hazards for the project from Commands perspective.

The RAMS had been given to the PC although there were no acceptance documents to indicate their acceptance.



## **Observations and Comments**

## SSOW

There were a number of safe systems of work filed, sampled was Electrical Installation as this was the most relevant with the highest risk in use on this project. The document had been authorised by Mark Lydon and was dated 03/09/2021.

### Insurance

Provided by Brownhill Insurance Group, expiry 02/10/2022.

#### Policy

This was available on Admac's Gateway, the policy was on version 8 and dated for review during September 2022. The policy had been signed by Mark Lydon indicating top level management commitment to health and safety.

## Training and Supervision

## Mark Jones

Emergency first aid – expiry 14/08/2022. Manual handling – dated 28/11/2021 Working at height – dated 28/11/2021 Fire Warden – dated 28/11/2021

Mark Lydon Asbestos Awareness – dated 08/06-2021

Mark Notaro Asbestos Awareness – dated 05/06/2021

Wil Bradley Asbestos Awareness – dated 05/06/2021 Manual Handling – dated 29/11/2021 PASMA – Expiry 03/11/2026 IPAF – expiry 31/10/2025

Robin Betts Asbestos Awareness – dated 08/06/2021

**Toolbox Talks** 

The PC had given the last TBT, the subject was Silica Dust, the date given was It is suggested that a toolbox talk be given on the safe use of stepladders following on from what was witnessed on site (see pictures).

## **Emergency Preparedness**

Fire

Coldrum Homes (PC) provide all fire safety related procedures and facilities.

Command contractors are informed of these arrangement's art the site induction.

First Aid

Coldrum Homes (PC) provide all first aid related procedures and facilities. Kits held in the site office and eye wash station outside office on wall.

Command contractors are informed of these arrangement's art the site induction.



Recommended Actions						
Task	Responsibility	Timescale	Completion			
Conduct a toolbox talk on the safe use of step ladders.	Mark Lydon	2 weeks.				

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